retreat | recreate

ISLANDS OF INDONESIA Textiles & Handcrafts Tour: 9-24 July 2027

To do list as at 23 NOV 2026

1. NOW - Carefully read **ALL** documentation.

- By booking with us and paying your deposit or full payment, you acknowledge that you have read and understood the Booking Conditions and agree to be bound by the Booking Conditions.
- Please continue to refer to the Trip Notes and Booking Conditions until departure.

2. NOW - Once you have received confirmation that you have a place on this tour, please secure your booking with a non-refundable deposit of **AU$2000** per person within 48 hours and email a copy of the transfer receipt to retreatrecreate@gmail.com

For bookings made on or after 23 April 2027, full payment is required at the time of booking.

Australian travellers
Please transfer payment by direct deposit to:
Bank: Westpac Banking Corporation
Account Name: Susan Keeble tours
BSB: 733 037
Account: 649522
Reference: INDONESIA and your name

Travellers outside Australia will require the above **additional** information
Note: all fees and/or currency exchange charges incurred are to be borne by the traveller.

- The SWIFT code for those making international bank transfers is WPACAU2S. For banks requiring an 11-character SWIFT code, please use WPACAU2SXXX.
- Note, Australian banks do not use IBAN codes. If your bank requests an IBAN code, please use the SWIFT code instead.
- Bank branch address: 70 Ferguson St, Williamstown, VIC, 3016, Australia
- Payee address: 11 Bayview Rd, Seddon, VIC, 3011, Australia
- We recommend international payments be made via an online transfer company such as WISE or XE. These are low-fee and usually offer a better currency conversion rate than banks.
- We prefer not to accept PayPal payments due to the burdensome fees. If you wish to pay via PayPal you will need to cover this cost.

All travellers are strongly encouraged to take out travel insurance **at the time of booking** so you're covered in the event of cancellation. Refer also to point 5 on this page and the Insurance section of the Trip Notes.

3. NOW - **Please email a copy of your passport photo page to retreatrecreate@gmail.com** If you need to apply for a new passport, please advise us of your new passport details as soon as possible. Passports must be valid for at least 6 months beyond the duration of your trip.

4. ONCE THE TOUR IS CONFIRMED TO PROCEED – please wait for us to confirm that the tour will proceed before you book your flights.

- Your arrival and departure flights should be booked into/out of Denpasar (DPS) airport, Bali.
- Our tour begins at the check-in counter at Denpasar airport **at 8am on 9 July 2027**. As per the Trip Notes, **we strongly recommend that you arrive in Bali at least two nights before 9 July (on/before 7 July)** to minimise the risk of missing our group flight due to the possibility of your arrival flight being delayed, rescheduled or cancelled. Please be sure to arrange to arrive at the airport in plenty of time for our 8am meeting on 9 July.
- Our tour ends upon our arrival at Denpasar airport (DPS) on the afternoon of 24 July 2027. As per the Trip Notes, **we strongly recommend that your flight from Bali does not depart before 26 July** to minimise the risk of you missing your onward/homeward flight due to the possibility of our arrival flight being delayed, rescheduled or cancelled.
- Please indicate your arrival and departure flight details on the Travel Details Form.
- If you are not comfortable booking your own flights or buying travel insurance online, you may wish to consult a travel agent for assistance.

Arrival and departure transfers

- As described in the itinerary, all transfers and transport from our arrival at Bajawa airport on day 1, until our departure from Lewoleba airport on day 16 are included in the tour price.
- Your arrival and departure airport transfers in Bali, to and from your chosen accommodation are **NOT included** in the tour price. Accommodation providers in Bali are usually happy to assist their guests with arranging airport transfers (additional fees may apply).

Pre-tour accommodation
Please include your pre-tour accommodation details on your Travel Details Form in case we need to reach you in the days immediately preceding the tour.

5. Purchase travel insurance (if you haven't already done so). This is compulsory for all participants on all retreat|recreate tours and should cover you for a minimum of medical expenses including emergency repatriation. Refer to the Trip Notes for further information. It is strongly recommended that your insurance also covers personal liability, cancellation, curtailment, loss of luggage and personal effects. As per the Trip Notes we strongly recommend that you purchase travel insurance at the time of booking (paying your deposit). At the very latest you should purchase travel insurance as soon as you've booked your flights.

6. ASAP and no later than 15 APRIL 2027 - Complete and return the Travel Details Form

7. Before 5pm (AEST) on 23 APRIL 2026 – Pay your tour balance. Please initiate your payment (in advance if necessary) to ensure your payment is received by the due date. Refer to point 2 for bank details. Invoices will be issued once Travel Details Forms are received.

8. APRIL-MAY - Consult your medical professional or local Travel Doctor for up to date advice regarding recommended travel vaccinations. Allow at least 6 weeks in case any vaccinations require two doses.

9. MAY – Re-check the current visa and entry requirements for your nationality as they can change at any time. If required, apply for your visa in advance at https://evisa.imigrasi.go.id/ If you're eligible for the eVisa upon arrival, please ensure you meet all entry requirements. Visas are the responsibility of the individual traveller. Refer also to the Trip Notes.

10. JUNE

- Arrange for either a global roaming cell/mobile phone package from your provider or purchase an e-SIM. If you intend to purchase a local SIM, please ensure you have arranged and activated the SIM before our meeting on day 1. Refer to the Trip Notes for more information. If you purchase an Airalo e-SIM, you're welcome to use the code SUSAN1062 to receive a small discount. A discount link for Holafly is **HERE**
- Upload your travel documents, and vaccination certificates to your phone. Carry them at all times during your travels.
- Ensure you have **uploaded WhatsApp** at least two weeks prior to departure and before leaving home as your App Store may not work outside your home country. We use a WhatsApp chat as our communication tool throughout the tour to advise the group of morning start times, general reminders, and for contact in case anyone gets lost!
- **Notify your bank** that you'll be travelling overseas
- **Start packing.** A Suggested Packing List for this trip will be provided closer to departure. In the meantime, refer to the general pack list **HERE**

11. 3 DAYS PRIOR TO ARRIVAL IN INDONESIA – Refer also to the Trip Notes and tour page reminders.

- **Complete the electronic ARRIVAL health and customs declaration** within 3 days prior to your arrival in Indonesia **HERE**
- A levy of IDR150,000 is payable by all international tourists arriving in Bali. This may be paid online prior to arrival **HERE** or upon arrival at Denpasar airport.

12. GET EXCITED! We look forward to having you travel with us!
Any queries? Please email Susan K at retreatrecreate@gmail.com